



## **Summer Semester Accounting and Finance Internship**

**Location: Washington, DC**

GFC is seeking an Accounting and Finance Intern for the Summer and possibly Fall semesters. This is an exciting educational opportunity to be part of GFC's mission and vision.

GFC invests in grassroots organizations that improve the lives of children and youth challenged by poverty, injustice, and discrimination. We raise funds ourselves and provide flexible, small, multi-year grants and support our partners to strengthen and grow their organizations. We fund organizations tackling tough issues in our four thematic focus areas: education, gender equity, youth empowerment, and freedom from violence and exploitation. We seek to boost the collective efforts of our partners to influence transformative change and mobilize networks, and we encourage our partners to learn from each other.

### **Internship Learning Opportunities:**

- Assist with general accounting duties, as well as finance and grants-management projects
- Educational opportunities to learn about various accounting ERM systems, invoice and expense management, grant-making, grants management and associated accounting processes in an international non-profit organization

### **Required Education and Abilities:**

- Willingness to learn new skills and explore new technologies
- Enjoy working with numbers, spreadsheets and analytics
- Keen attention to details
- Self-starter with the ability to work independently
- Basic accounting and finance knowledge; past accounting experience preferred
- Experienced in Excel
- Current student in Accounting, Finance or Related College Degree Program

### **Work Schedule:**

Flexible hours (Monday through Friday between 9 AM to 5 PM). Final schedule to be determined between management and student, not to exceed 20 hours per week.

This is a paid internship for students enrolled in degree-seeking programs. A monthly stipend equivalent to \$17.00 per hour, multiplied by the average number of hours scheduled per month, will be offered. GFC will work with students interested in completing an Internship for academic credit, as well. Stipend payments totally more than \$600 in 2024 will be reported as taxable income, so students are advised to plan accordingly.

**HOW TO APPLY:**

Visit <https://global-fund-for-children.breezy.hr/p/c543a155db8d> and click “Apply to Position” to submit your cover letter and resume. GFC is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

**FOR MORE INFORMATION:** Please visit GFC’s website [www.globalfundforchildren.org](http://www.globalfundforchildren.org)