



Ukraine Program Specialist Vacancy

Who We Are:

Global Fund for Children partners to build a world where all youth are safe, strong, and valued. We partner with grassroots organizations that improve the lives of children and youth challenged by poverty, injustice, and violence. We provide flexible grants and help our partners develop their organizational capacity in order to be more efficient and effective. We are committed to advancing the rights of children, and we fund organizations that are tackling tough issues with community-led approaches.

Where We Are:

Global Fund for Children has invested over \$13 million in NGOs in the Europe and Eurasia region. As a part of our regional work, GFC has supported Ukrainian NGOs for over twenty years, but the Russian invasion of Ukraine in February 2022 changed the scope and type of support for Ukrainian NGOs. Since the beginning of the Russian war on Ukraine, GFC has sent over \$2 million in emergency grants to over 40 Ukrainian organizations that are working with Ukrainian children and youth in 15 different oblasts.

What We Support:

Global Fund for Children supports a diverse portfolio of Ukrainian grassroots NGOs that work with children and youth. In the past, GFC's grantee partners in Ukraine focused on children and young people living with disabilities, and care leavers, among other groups. Since the 2022 war began, though, GFC has worked with a broader array of children and youth-focused NGOs in Ukraine, matching GFC's evolving global strategy. Many of GFC's newer grantee partners in Ukraine are youth-led and IDP-focused, while others have a feminist or LGBTQIA+ focus. Others work primarily with educational and psychosocial support of children and youth, or with kids with disabilities.

What We Need:

Global Fund for Children is looking for a Program Specialist to help drive change by and for Ukrainian children and youth. This person will join an international team of caring and committed individuals who believe in investing in bold ideas to help grassroots organizations deepen their impact and advocate for children's rights. We value collaboration, integrity, innovation, and impact and our partners' visions for change inspire all we do.

The Ukraine Program Specialist will serve as the primary contact for all GFC grantee partners in Ukraine and must be comfortable working with a diverse portfolio. The Ukraine Program Specialist will join GFC's Europe and Eurasia regional team based in the UK and US and will also cooperate with GFC's Youth Leadership Council, some of whom are based in eastern Europe.



The Program Specialist will be based in either Ukraine or a nearby country. This position will report to the Senior Director of Global Grantmaking who is located in the Eastern Standard Time (EST) zone.

RESPONSIBILITIES:

Grantee Partner Relationships

- Cultivate trust-based relationships with more than 30 grantee partners in Ukraine.
- Support other grantee partners in nearby countries that work with Ukrainian refugee children and youth.
- Serve as a mentor and advocate for the grantee partners.
- Connect grantee partners to resources to strengthen their organizational capacity to advance their mission.
- Offer capacity-building support virtually and in-person, as conditions allow, based on the needs and aspirations expressed by grantee partners.
- Ensure that GFC's and grantee partners' safeguarding, and privacy policies and practices are observed during all interactions.
- Match grantee partners with well-being and wellness resources.
- Organize events, spaces and other creative ways for grantee partners to connect with each other, both virtually and in-person.
- Manage the grantmaking process by tracking reports, updating the grants database, and helping grantee partners to use our grantee portal to apply and report on their grants.
- Contribute to drafting of funder reports and new proposals.
- Work closely with GFC's communications team to document and communicate the work of the grantee partners through blogs, videos, social media, and reports.
- Research new opportunities for support for GFC in the region and the grantee partners.
- Engage with peer organizations, the media, and other stakeholders to advocate for the rights of Ukrainian children and youth.

Perform other related projects or work as required.

Experience and Skill Requirements

- Proficiency in Microsoft Office Suite
- Minimum 3-5 years of experience working with grassroots organizations in Ukraine
- Past experience with non-profit grantmaking, desired
- Past experience with databases, desired
- Ability to work independently and in a collaborative team environment
- Experience working effectively with multiple stakeholders, including grantee partners, donors, and institutions



- Ability to work in a diverse environment and communicate effectively within a globally dispersed team
- Commitment to GFC's mission and values
- Fluency in English and Ukrainian required. Additional fluency or proficiency in Russian preferred.

How to apply:

If this sounds like a fit, please email careers@globalfundforchildren.org with "Ukraine Program Specialist" in the subject line. Please include a resume or curriculum vitae and your answer, in English, to the following questions:

- 1) Please describe in less than three paragraphs your experience in working with Ukrainian grassroots organizations.
- 2) What can Ukrainian grassroots organizations do to help Ukrainian children and youth in the next few years?

Candidates will be contracted on an initial 1-year consultancy basis, with the option to extend. The monthly compensation range for this position is \$2900-\$3750 USD per month, based on an average commitment of 160 hours per month.

GFC is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We particularly encourage applications from groups and communities that have been under-represented in philanthropy.