



## **Africa Programs Internship Announcement Fall 2021**

### **Who we are:**

Global Fund for Children partners with local organizations around the world to help children and youth reach their full potential and advance their rights. We are the only global nonprofit dedicated to discovering, funding, and collaborating with community-based organizations that empower children and youth. Since 1997, GFC has impacted the lives of 11 million children through a network of 700+ local organizations worldwide. Learn more: [www.globalfundforchildren.org](http://www.globalfundforchildren.org).

### **Who we need:**

GFC is seeking an Africa Programs Intern to supplement their degree-seeking course work in the areas of non-profit management, international affairs, and economic development. This is an exciting learning opportunity to be part of GFC's mission and vision.

GFC will provide the Intern with learning opportunities to gain experience in and familiarity with areas such philanthropy, grantmaking and grassroots organizations in Africa, international development, children's issues, and the day-to-day operations of a nonprofit organization.

### **What you'll gain:**

Intern will provide support to the Africa Regional Director and Program Officer for our Africa portfolio, which includes reviewing partner reports, proposals, capacity development plans and communication with partner, sometimes in French.

### **What you'll do:**

- Contributing to reports, proposals, and capacity development plans
- Assisting with the development of regional issue briefs and country research to inform regional priorities and country strategies
- Assisting with special projects and communications efforts as needed and as targeted in relation to degree coursework
- Attending and participating in relevant professional development meetings and strategy sessions
- Participating in trip planning and logistics



### **What we're looking for:**

- Current enrollment in a relevant degree-seeking program
- Familiarity with socio-economic issues and passion for social change issues in Africa
- Strong writing and research ability
- Desire to learn more about philanthropy, grantmaking, and grassroots in Africa
- Knowledge of basic computer applications (Word, Excel, PowerPoint)
- Good interpersonal skills
- Attention to detail
- A demonstrated commitment to GFC's mission and values
- French language capacity required

### **Hours and Compensation:**

Flexible start date, September preferred. Flexible schedule within business hours (9:00 am to 5:00 pm Eastern). A firm commitment of 12-16 hours per week is needed for at least three months, with the possibility of extension. Although this is an unpaid position, we provide a \$10/day stipend toward internet fees and home office expenses. Arrangements for academic credit can also be made with your college or university, if requested.

***We are committed to protecting the health and wellbeing of our team members and our community during the global coronavirus pandemic. Our full team is currently working from home. We have cancelled or rescheduled all travel and moved our meetings and events online. Therefore, both the hiring process and the internship itself will be virtual.***

### **How to Apply:**

Please submit a cover letter, resume, and one-page writing sample by email to [careers@globalfundforchildren.org](mailto:careers@globalfundforchildren.org). (Please put "Africa Programs Intern – Fall 2021" in the subject line.) Applications will be reviewed a rolling basis. No phone calls, please.

**Global Fund for Children is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.**