



## **Monitoring, Evaluation and Learning (MEL) Consultant – West Africa**

### **Who we are:**

Global Fund for Children partners to build a world where all youth are safe, strong, and valued. We pursue this mission by investing in innovative, locally led organizations, helping them deepen their impact and build their capacity for social change. To further advance and protect the rights of children and youth, GFC supports its partners to engage in grassroots advocacy initiatives to effect policy change from the local level. Since our founding nearly 25 years ago, GFC has invested nearly \$40 million in over 600 grassroots organization around the world. Our work advances the rights of children and youth across four focus areas: education; gender equity; youth empowerment; and freedom from violence and exploitation.

### **What we need:**

Global Fund for Children (GFC) is looking for a Monitoring, Evaluation, and Learning (MEL) consultant based in Liberia or Sierra Leone to apply innovative solutions and approaches to support the operationalization of the MEL plan for its Empowering adolescent girls and local organizations to address root causes of violence against women and girls (VAWG) Program.

### **What you'll do:**

In July 2019, Global Fund for Children (GFC) was awarded restricted funds by NoVo Foundation to support grassroots community-based organizations in developing innovative strategies to address the root causes of violence against women and girls (VAWG). The program is a two year pilot to be implemented from July 2019-July 2021. The initiative focuses on Adolescent girls aged between 10 to 18 years of age in the rural areas and aims at empowering them to exercise agency and autonomy over their bodies and lives as well as act as agents of change in their communities. To contribute to this goal, GFC will select a cohort of 6-8 partners in both countries based on rigorous criteria that will prioritize a girl-centered approach. GFC will support the partners to work towards the following three main outcomes:

- Adolescent Girls participating in partners' programs know their rights and are empowered, supported and resourced to claim them as individuals and collectively.
- Adolescent Girls safely access adequate and appropriate support services (shelter, security, psychosocial, economic, and medical) from community-based organizations.
- Communities create an enabling environment for adolescent girls to exercise their right to information and participation.

The initiative will kick-off with partners' self-capacity assessment in three key areas (organizational, programmatic, and networking) using the organizational capacity index (OCI) tool. Based on this assessment, partner organizations will develop an action plan to improve on the gaps identified during the assessments.

The geographical focus of the project will be the rural areas with a specific focus on the border areas namely the Southwest part of Liberia (primarily Bomi, Cape Mount and Gbarpolu counties) and the Southeast province of Sierra Leone (with a focus on Pujehun, Bo and Kenema districts).

### **Scope of Work:**

The MEL consultant will coordinate directly with the Regional Capacity Development Specialist based in Liberia and the GFC Africa team in the United States, to develop the baseline strategy to collect information on indicators prior to start the intervention. For the indicators that do not require collection during the baseline, the consultant will support the program to develop the necessary tools and process to collect, process and analyze this information over the life of the project.

The consultant will also provide support to assess the theory of change of each of the partners. During this process, the consultant will assess the MEL capacity of each partner and help partners establish the necessary mechanisms to select and report an outcome indicator as requested by the MEL plan.

At the end of the program in 2021, the MEL consultant will conduct the endline to measure key indicators at the conclusion of the program.

Any proposed solution needs to be of high quality and grounded in principles of Do No Harm and ethical considerations. Any data collection or processing needs to respect respondents, ensure their safety and prevent unauthorized disclosure and use of personal data. GFC will provide the consultant with its safeguarding policy for review and signature prior to awarding this contract.

### **Key deliverables:**

- Finalize the draft MEL Plan developed for the program.
- Develop the necessary tools, process, datasets, etc. needed to operationalize the MEL plan.
- Carry out the baseline and endline data collection, analysis and reporting.
- Assess partner's theory of change and MEL capacities including a plan of action for partners to comply with Program MEL requirements and demonstrate what is being learnt through the Program.
- Attend the Kick-off, Mid-term learning and Close-out convenings/workshops.

### **Proposal Information**

Please submit your proposal by 6.00 PM GMT on February 6, 2020 to [adavid@globalfundforchildren.org](mailto:adavid@globalfundforchildren.org) with the subject line "MEL Consultant – [Applicant name]". You may submit your proposal as a PDF or Word document file. Prior to the submission deadline, you may email any questions to the email listed above.

Your proposal should be concise and include the following:

- Your understanding of the scope of work and a description of how you would approach the scope of work.
- Previous relevant experience providing MEL support to programs in Liberia, Sierra Leone or in the West Africa region including references from previous clients/donors.
- Required team structure for the baseline and endline.
- Your proposed all-in cost with breakdowns of key cost drivers including level of effort and consultant rates.

- Applicant or Lead consultant (if a company) CV. 6. Your availability in the month of April 2020 to take part in the project kick-off meeting with selected partners and conduct the baseline in the field in Liberia and Sierra Leone.

### **Evaluation Criteria:**

GFC will award a contract to a Consultant based on a range of evaluation criteria, including:

1. Capacity of the respondent to provide a complete solution, as demonstrated by relevant expertise and experience including but not limited to the following:
  - a. Expertise conducting baseline/endline studies
  - b. Experience supporting grassroots organizations to improve their MEL capacities including assessing and helping develop theories of change and MEL systems
  - c. Data collection expertise with grassroots, e.g., where data is hidden or concealed
  - d. Understanding of any geography-specific precautions/limitations
  - e. Understanding of and experience working on VAWG issues
2. Ability to present concise, actionable and practical MEL tools and reports, as demonstrated (among other things) through the proposal document itself.
3. Ability to establish trust and rapport with partners, especially during baseline and endline data collection.
4. Reasonable daily consultancy fees.

***The Global Fund for Children is an equal opportunity employer.***