

AFRICA PROGRAMS INTERN

Global Fund for Children (GFC) transforms the lives of children and youth and empowers them to reach their potential. GFC advances the education and dignity of young people through its grantmaking program, which finds, funds, and strengthens innovative community-based organizations around the world.

PURPOSE

GFC is seeking an Africa Programs Intern to supplement their degree-seeking course work in the areas of non-profit management, international affairs, and economic development. This is an exciting learning opportunity to be part of GFC's mission and vision.

GFC will provide the Intern with learning opportunities to gain experience in and familiarity with areas such as philanthropy, grantmaking and grassroots organizations in Africa, international development, children's issues, and the day-to-day operations of a nonprofit organization.

TARGETED LEARNING OPPORTUNITIES

Intern will provide support to the Africa Regional Director and Program Officer for our Africa portfolio, which includes reviewing partner reports, proposals, capacity development plans and communication with partner, sometimes in French.

Learning Opportunities will involve:

- Contributing to reports, proposals, and capacity development plans.
- Assisting with the development of regional issue briefs and country research to inform regional priorities and country strategies.
- Assisting with special projects and communications efforts as needed and as targeted in relation to degree coursework.
- Attending and participating in relevant professional development meetings and strategy sessions.
- Participating in trip planning and logistics.

QUALIFICATIONS

Current enrollment in a relevant degree-seeking program. Familiarity with socio-economic issues and passion for social change issues in Africa. Strong writing and research ability, desire to learn more about philanthropy, grantmaking, and grassroots in Africa, knowledge of basic computer applications (Word, Excel, PowerPoint), good interpersonal skills, attention to detail, and a demonstrated commitment to GFC's mission and values. French language capacity will be a big plus.

HOURS AND COMPENSATION

Flexible within business hours (9:00 a.m. to 5:00 p.m.). A commitment of at least 15 hours per week for the semester would be ideal. This is an unpaid student position with a stipend provided for commuting expense. GFC will work with students interested in completing an Internship for academic credit.

HOW TO APPLY

Please submit a cover letter, resume, and one page writing sample by email to careers@globalfundforchildren.org (please put "Africa Programs Intern – Spring Semester" in the subject line). No phone calls, please.

FOR MORE INFORMATION: Please visit GFC's website www.globalfundforchildren.org