



## **Monitoring, Evaluation and Learning (MEL) Officer**

### **Global Fund for Children**

Global Fund for Children partners to build a world where all youth are safe, strong, and valued. We pursue this mission by investing in innovative, locally led organizations, helping them deepen their impact and build their capacity for social change. To further advance and protect the rights of children and youth, GFC supports its partners to engage in grassroots advocacy initiatives to effect policy change from the local level. Since our founding nearly 25 years ago, GFC has invested nearly \$40 million in over 600 grassroots organization around the world. Our work advances the rights of children and youth across four focus areas: education; gender equity; youth empowerment; and freedom from violence and exploitation.

### **Overview**

Global Fund for Children is investing in redefining our theory of change, surveying our grantee partners, building actionable feedback loops, and learning from our grantee data. We are seeking a Monitoring, Evaluation and Learning (MEL) Officer as a new role to build on these efforts and improve GFC's monitoring, evaluation, and feedback capacities and help us to become a more effective learning organization—one better able to assess the impact of our work, and to continuously improve the quality of our grantmaking and capacity development services. We are seeking a team member with a training and capacity development mindset who can strengthen team and grantee partner knowledge and practice as we advance the process to understand and articulate impact in our dynamic youth-centered social sector. The MEL Officer will report to the Vice President of Programs.

### **Responsibilities:**

- Contribute to organizational learning through the design of procedures, processes, and systems to encourage and facilitate more effective sharing of program results, approaches, feedback from partners, and lessons learned throughout the organization, using this insight to contribute to the field and shape future programs;
- Strengthen monitoring, evaluation, feedback, and learning practices across the organization through training, workshops, webinars, etc.;
- Create the data infrastructure required for ongoing monitoring, evaluation, feedback, and learning to strengthen strategy and implementation.
- Implement and enhance a monitoring, evaluation, and feedback framework in order to aggregate and communicate program results;

- Collaborate with program officers and directors to synthesize, analyze, and share practices and ideas from grassroots partners' work.
- Increase the organization's standing in the philanthropic community and our credibility with public and private donors by improving our ability to collect and document results and program impact;
- Contribute to relevant sections of funding proposals to ensure alignment between partner capabilities and project requirements to articulate outputs, outcomes, and impact;
- Guide and inform periodic reviews and evaluations of particular grantmaking initiatives through contributing to terms of reference, selection, and engagement with in-country consultants and dissemination of findings;
- Collaborate with GFC Capacity Development Advisor and Grantmaking team to identify and adapt approaches, tools, and resources to better equip grantee partners to demonstrate program outcomes and impact;
- Select country-based consultants in collaboration with Grantmaking team to provide technical assistance to grantee partners;
- Keep abreast of developments in the field to ensure GFC employs the best evaluation and organizational learning strategies.

### **Desired Qualifications, Experience and Skills:**

- Advanced skills in monitoring, evaluation, feedback, and learning methods; including significant knowledge of international best practices and experience with M&E frameworks, feedback, and learning processes;
- Five or more years of experience in supporting evaluation and learning in an international cooperation and/or human rights context with strong preference for child and youth development/rights experience;
- Direct experience building simple M&E systems;
- Familiarity with no and low cost software applications to support data management, analysis, and visualization; GFC currently uses GIFTS online grantmaking software;
- Demonstrated knowledge of and experience in monitoring and evaluating within a philanthropic context is desirable;
- Empathy and appreciation for the context and constraints of grassroots organizations in the Global South;
- Experience in knowledge management and data analysis with a solid grasp of qualitative methodology is important;
- Excellent writing, communication, and presentation skills;
- Familiarity with the link between project design, proposal writing, project implementation and evaluation and learning is helpful;
- Master's degree preferred in relevant academic fields such as social science, international affairs or development;
- Ability to strategically assess key technical issues across the organization's core thematic areas—education, gender equity, freedom from violence and exploitation, and youth empowerment;
- High emotional intelligence and the ability to work collaboratively with humility across multiple cultural contexts;

- Working proficiency in one or more foreign languages is an asset;
- This position will be based in Washington, D.C. with some domestic and international travel.

***The Global Fund for Children is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.***

*The Global Fund for Children offers a competitive salary and excellent benefits. Please visit our website at [www.globalfundforchildren.org](http://www.globalfundforchildren.org) to learn more. To apply, please submit a cover letter, resume and writing sample to [careers@globalfundforchildren.org](mailto:careers@globalfundforchildren.org). The position is available for immediate hire, with applications considered on a rolling basis. Candidates are encouraged to submit applications as early as possible. Only short-listed candidates will be contacted.*