*Resources for Review Prior to the Webinar*

*– Reaching New Heights with ML&E*

1. In a small group, discuss the following questions:

* What are questions that we are asking ourselves about the effectiveness of our work?
* What kinds of information do we need to improve the way we work and increase our impact (results, change, etc.)?
* Are their questions or information that the community, or donors ask of us, that we can provide?
* What are our biggest challenges in providing this information and how are we sharing what we are learning now?

2. Review the below vocabulary terms to familiarize yourself with the language of monitoring and evaluation:

* **Impact** - Changes in the condition of the people who benefit from your work which generally reflect the goal of the project.
* **Outcome** - The intermediate effects, often behavioral, resulting directly from project outputs. This is the change that takes place because of the activity.
* **Output** - The tangible (easily measurable), immediate and intended results to be produced.
* **Activity** - Actions taken or work performed in a project to produce specific outputs by using inputs.
* **Input** - Resources such as funds, technical assistance, and other resources needed to complete a project.
* **Indicator** - A measurement, it measures the change in units that can be compared to past and future units. It focuses on only one aspect of a program
* **Stakeholder** - Individuals or organizations associated with or affected by a project
* **Baseline information** -Information collected at the initial stages of a project that provides a basis for measuring progress
* **Beneficiaries** - The individuals, groups or organizations who benefit directly or indirectly from the development intervention. Sometimes, the main intended beneficiaries of a project are called primary stakeholders
* **Qualitative** - Something that is not summarized in numerical form. Qualitative data normally describe people's knowledge, attitudes or behaviors
* **Quantitative** - Something measured or measurable by, or concerned with, quantity and expressed in numbers or quantities

3. Your outcome sentence that your report on to GFC is \_\_\_\_\_\_\_\_\_\_\_\_\_. Discuss:

* Does this outcome sentence reflect the main goal of your work or the change you wish to see?
* Is it difficult to collect the information you need to answer this question?
* What does reporting on this outcome each year to GFC tell you about your program?